

PRESCRIBED TEXTBOOK LIST 2024

Please note that additional readings and open book resources are included on the syllabus documents

NQF Level	Module	Title	Author	Publisher	ISBN
5	Communication	Communication – a Hands-On Approach (3 rd edition)	Cleary	Juta	9781485130925
	Introduction to Corporate Governance	Corporate Governance in South Africa: With International Comparisons	Wiese	Lexis Nexis	9781485119579
		Supplementary notes on Company Formation	Wixley et al.	CGISA	Download from student portal
		Supplementary notes on Business Ethics	CGISA	CGISA	Download from student portal
	Introduction to Financial Accounting	Introduction to Financial Accounting (10 th edition)	Dempsey, Watson, Joubert, Brits	LexisNexis	9780639008721
	Introduction to Law	Introduction to Law and Legal Skills in South Africa (2 nd edition)	Madlingozi et al	OUP	9780190748111

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NQF Level	Module	Title	Author	Publisher	ISBN
6	Advanced Financial Accounting	Gripping GAAP 2024/2025	Service	LexisNexis	9781776177585
		Business combinations and consolidations study guide	CGISA	CGISA	Download from student portal
	Managing Information Systems	Management Information Systems (11 th edition)	H. Bidogli	Cengage	9780357883969
	Principles of Business Law	Guide to Business Law (7 th edition)	Kopel	OUP	9780190748463
	Principles of Corporate Governance	Corporate Governance: An Essential Guide for South African Companies (3 rd edition)	Naidoo	LexisNexis	9780409009484

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NQF Level	Module	Title	Author	Publisher	ISBN
7	Advanced Business Law	Guide to Business Law (7 th edition)	Kopel	OUP	9780190748463 Supplementary chapters are available for download from the CGISA student portal, namely: Chapters 33,35, 37 and 39
	Advanced Corporate Governance	Corporate Governance: An Essential Guide for South African Companies (3 rd edition)	Naidoo	LexisNexis	9780409009484
	Management Principles	Management Principles: A Contemporary Edition for Africa (7 th edition)	Botha, Smit, Vrba	Juta	9781485131007

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8	Applied Governance	Applied Governance	Robinson	CGISA	9780639971315
	Company Secretarial Practice	Company Secretarial Practice (2 nd ed.)	Baldwin	CGISA	9780639971308
	Corporate Law	Companies and Other Business Structures in SA (5 th edition)	A. Loubser, et al.	OUP	9780190758783, 0190758783
	Development of Strategy	Exploring Strategy: Text and Cases (13 th edition)	Whittington et al.	Pearson	9781292428833
	Enterprise Risk Management	Fundamentals of Risk Management (6 th edition)	Hopkin	Kogan Page	9781398602861
		Risk Management in the Public sector	Salga	Download from URL	
	Finance for Decision-Making	Managerial Finance (10 th edition)	Skae <i>et al</i>	LexisNexis	9781776177608
		Understanding Financial Statements (3 rd edition)	Graham	Cape Business Seminars	9780620728218
	Public Sector Governance	Prescribed readings (see syllabus outline)	Download readings from URLs provided on the syllabus outline		
		Public Administration & Management Chapter 13	OUP	CGISA	Download from CGISA student portal
Risk and Compliance	Risk Management: 5th ed.	AC Valsamakis, et al.	Pearsons SA	9781485709206	
	Course notes on Compliance	CGISA	CGISA	Download from CGISA student portal	